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□ Action Taken Report of the 2nd Meeting.

- (1) Dept. of Sanskrit organised a Seminar UGC-National type on 'The Philosophy of Life in Sanskrit Literature' on 20 Oct. 2015, attended by 55 paper-presenters, 7 reports from various universities. The seminar was highly successful and academically rewarding.
- (2) Dept. of Eng. & Sanskrit, jointly held an expert lecture-cum-demonstration on Kalidasa's Vikramorvasiyam, by Dr. Sweta Tejurkar (MSU, Baroda) on 5.8.16.
- (3) C.M. Brahmabhatt began to collect information about library software installation like RFID, which could be installed under CPE.
- (4) The heads of various activity committees have planned their yearly programmes to be followed throughout the year.

• Notice •

All the members of the IQAC are informed herewith that the fourth meeting of IQAC will be held at the Principal's temporary office in Room No.2, on 9th July, 2016, Saturday to discuss the following points of the Agenda, @ 3.30 p.m.

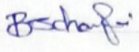



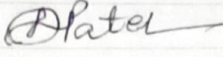


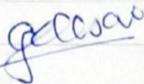
□ 5/7/2016

M. D. D. J.
Principal,
M. T. B. Arts College
Athwalines, Surat.

• AGENDA •

- (1) To discuss and consider the API (Academic Performance Index) applications of the professors concerned who have filled in their forms for promotion to higher scale as indicated by Dept. of Higher Education, Gandhinagar.
- (2) To discuss the planning of various activities to be conducted during 2016-17.
- (3) Anything proposed by the chair.
- (4) To constitute a 'screening committee' for API procedure.

To the IQAC Members:

1. Dr. B.J. Champaneri 
2. Dr. M.J. Patel 
3. Dr. R.M. Vyas 
4. Dr. R.T. Bhatt 
5. Prof. D.K. Patel 
6. Sri C.M. Brahmabhatt 
7. Sri S.K. Patel 
8. Dr. C.J. Desai (co-ordinator) 

• Minutes •

The fourth meeting of the IQAC of our college was held in the Room No. 2, the temporary office of the Principal (due to the mishap of fire in the original office in Room. No. 3) on 9th July, 2016, Saturday at 3.30 p.m., which was attended by the following members and discussed the topics of Agenda:

: Members Present :

- | | |
|-------------------------|------------|
| 1. Prim. Dr. M.S. Padvi | MSad |
| 2. Dr. B.J. Champaneri | Bschemferi |
| 3. Dr. M.J. Patel | MJP |
| 4. Dr. R.M. Vyas | RMV |
| 5. Dr. R.T. Bhatt | RTB |
| 6. Prof D.K. Patel | DKPatel |
| 7. Mr. C.M. Brahmabhatt | CMB |
| 8. Mr. S.K. Patel | SKP |
| 9. Dr. C.J. Desai | CD |

- (1) Dr. C. J. Desai, IQAC co-ordinator, read out the minutes of the previous meeting and everybody approved the same.

(2) The Principal Dr. Padvi informed the members regarding the API format that they are of two types: One, Performance Based API given by the UGC, and Two - given by KCG, Govt. of Gujarat. Other colleges have filled in the KCG format and they have been accepted also. So we shall do the same. But for safety, both the format could be utilized.

The meeting has taken into consideration the API applications from Prof. Taraben Desai, Prof. Ramesh Singhvad and Prof. L. J. Mistry. They should be forwarded for necessary action to the VNS'GU- IQAC, after necessary supplements.

It was also discussed that the rest of the professors also should fill in the API forms for future reference, though it is not urgent.

(3)

Regarding the planning of academic and co-curricular activities, the planning of Eng. Dept. was taken into reading. Other departments will present their planning soon. HoDs agreed to arrange expert lectures subject-wise.

(4)

The Principal talked about arranging guidance classes for Competitive Exams, activating DELL Lab, arranging Job-fair, the development of Library facility by making it more techno-friendly.

(5)

The members present constituted a Screening-cum-Evaluation Committee for the API purpose, as follows, as per the circular/Resolution No. NSG 112011-1050-24. dated 18.4.2016:

API Screening-cum-Evaluation Committee

- | | |
|-------------------------|---------------------------------------|
| (1) Dr. M.S. Padvi | Principal of college |
| (2) Dr. B.T. Shampaneri | Concerned HoD |
| (3) Dr. | subject Expert
Appointed by VNSGU. |
| (4) Dr. | " |
| (5) | Govt Representative |

Four members would constitute the corum. Department Heads will be there as the case may be.

□ Action Taken Report of the 3rd Meeting:

- (1) Various places for Tribal Research Centre & Museum were explored and Room 24, at the back of Admin. office was finalised for the same.
- (2) Various expert lectures in the months of Jan, Feb. 2016 were arranged:
 - (1) Dr. Vijay Shastri - Short story writing - 9.2.16
 - (2) Dr. Jayanti Chaudhari - Folk Lit. 10.2.16
 - (3) Prof. Bharat Vaidya - Hypnotism 13.2.16
 - (4) Dr. Niranjan Patel - Uttarakhand Ramcharit. 16.2.16
 - (5) Pritam Lakhani - Diaspora Poetry 19.2.16
 - (6) Dr. R.K. Mandalia - T.S. Eliot 19.2.16
 - (7) Dr. Vipul Vyas - Emotional Management. 29.2.16
- (3) The Librarian, prepared a joint-plan with PT Science college to install RFID in the library.
- (4) Kadir Pirzada was assigned to strengthen alumni association and collecting funds for the same.

• Notice •

It is hereby informed to all the IQAC Members that the Fifth IQAC meeting will be held on 18/11/2016, at 3.45 pm in the Room No.2 to discuss the following points of the agenda :

□ 16 /11/2016

Agad
Principal,
M. T. B. Arts College
Athwalines, Surat.

* Agenda *

- (1) To get the minutes of the last meeting approved.
- (2) To review the activities conducted during the first term.
- (3) To plan out the forthcoming academic, co-curricular activities
- (4) To focus on the planning of centenary celebration.
- (5) Anything presented by the chair.

To the IQAC Members.

1. Dr. B. J. Champaneri B. J. Champaneri
2. Dr. M. J. Patel M. J. Patel
3. Dr. R. M. Vyas R. M. Vyas
4. Prof D. K. Patel D. K. Patel
5. Dr. R. T. Bhatt R. T. Bhatt
6. Shri C. M. Brahmabhatt C. M. Brahmabhatt
7. Shri S. K. Patel S. K. Patel
8. Dr. C. J. Desai (co-ordinator) C. J. Desai

• MINUTES •

- (1) Dr. Chaitanya Desai, the IQAC co-ordinator read out the minutes of the last meeting and the members present, approved the same.
- (2) During the first term we conducted the following activities which strengthened our quality of education:
- (i) Under the departmental collaboration of Sanskrit & English, we arranged one-day seminar/lecture by Dr. Sweta Jejurkar (MSU, Baroda) on 'Vikramorvasiyam: An audio-visual Presentation and critical Analysis' on 5.8.16.
 - (ii) 'Shiv-Mahimna' recitation was held on 30.8.16.
 - (iii) Vasudevabhai delivered a lecture on 'परिशिष्टांग' on 9.9.2016.
 - (iv) Dr. Vijay Pandya delivered his lecture on 'संस्कृत सुभाषित' on 30.12.2016.
 - (v) Prof. Nagindas Sanghavi,

a celebrated scholar and a columnist, expressed his views on 'The Relevance of our Epics' in the present time on 9. Jan 2017.

(vi) on 12.1.17 our students were sent to Indoor Stadium to participate in the Youth Conclave 'NATION FIRST' on the birth Anniversary of Swami Vivekanand.

(vi) on 13th Jan 2017 the Dept. of English celebrated THE ENGLISH DAY in the central hall.

(vii) on 24 Jan 2017 our placement cell organised a guidance session for career development, Mr. Bipin Mangukia and Mr. Dinesh Patil from Employment exchange office guided the students for competitive exams.

(viii) on 23 Jan 2017 'Shah Day' was celebrated with classroom decoration competition.

(3) Regarding centenary celebration planning, the Principal assigned

different tasks to the staff members to be completed within the stipulated period. We prepared the letters to be dispatched to various alumni and professors of the college in past to get their memoirs for our publication.

- (4) The meeting ended with the vote of thanks by the co-ordinator.

Meeting - 6 ⇒